

LingLiangChurch E Wun Secondary School

Parent and Teacher Association

Tel : 2109 4000

Fax : 2109 4066

E-mail : pta@llcew.edu.hk3rd December, 2015

Dear Parents / Guardians,


Class for Cutting Narcissus Bulbs

In order to celebrate Chinese New Year, Chinese people like to decorate their home with narcissus. We are going to hold a class to instruct how to cut narcissus bulbs. Besides, we are willing to help parents purchase narcissus bulbs. The details of the activities are stated below :

Class for Cutting Narcissus Bulbs	
Date & Time	6 th Jan, 2016(Wednesday) 16:00 - 17:00
Venue	Room 514
Fee	Free of charge
Purchase of Narcissus Bulbs	
Price	\$8.50 per bulb (20 bulbs per box)
Date & Time of Payment	10 th Dec, 2015(Thursday) 12:30 – 13:00
Payment Counter	on 1/F school office
Collection of narcissus bulbs	6th Jan., 2016 (Wednesday) 15:30 – 16:00

Interested parties please fill in the reply slip below and drop into the PTA Reply-slip Collection Box placed at the reception counter on the first floor of the school office on or before 9th December, 2015 (Wednesday). For further enquiries, please contact our Mr. Fung at 2109-4000.

Yours faithfully,



Ms. Helena Ma
PTA Chair-lady



Mr. Wong, Wai Tung
Principal

Ling Liang Church E Wun Secondary School Parent and Teacher Association

Reply Slip

(Drop into the PTA Collection Box on the first floor of the school office)

_____December, 2015

Dear Ms. Ma

I have noted the details of the Circular 1516 No. 007 on “Class for Cutting Narcissus Bulbs”; and I

- * will attend the “Class for Cutting Narcissus Bulbs”. (Total participants: _____ persons)
 * will buy _____ pieces of narcissus bulbs. (\$8.50 x _____ pcs=\$ _____) and will pay on 10th Dec., 2015(Thursday) on the first floor of the school office.

Name of parent/guardian: _____
 Signature of parent/guardian: _____
 Contact telephone number: _____

Name of Student : _____ Class : _____ Class No. : _____

*Please tick in the box as appropriate