

Ling Liang Church E Wun Secondary School
Parent-Teacher Association

37 Man Tung Road Tung Chung Hong Kong Tel. : 2109 4000 Fax : 2109 4066 Email : pta@llcew.edu.hk

1st September, 2015

Dear Parent Members,

Participating in the 11th Executive Committee Election & Meeting with Principal

Please be informed the four items below :

- (1) Participating in the 11th Executive Committee Election :
The development of our association needs every member's active involvement. Now, the association is welcome your participation in the 11th Executive Committee election. All interested participants will be informed further election arrangement by 10 September. If any participants are not contacted on or before the date written above, please call Mr. Ning, Vice Principal, on 21094000.
- (2) Meeting with Principal :
To facilitate the dialogues between parents and the school, parents are welcome to join the first meeting with the principal on 24th September 2015 from 3 to 4 pm in the PTA Resource Centre.
- (3) Parent Volunteer Group :
Parents are welcome to join the parent volunteer group to help conduct the activities of the association.
- (4) Opinion Collection :
To provide more appropriate activities and services, our association would like to collect opinions from parent members. Please write us your opinions on the reply slip as you wish.

Please sign and return the reply slip on or before 4th September 2015. If there is any enquiry, please contact Mr. Ning, Vice Principal, on 21094000.



Ms. Helen Ma
Chairlady
LLCEWSSPTA



Mr. Wai-tung Wong
Principal
LLCEWSS

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Reply Slip

_____ September, 2015.

Dear Ms. Ma,,

I have noted the details of the Circular PTA/1516/001 on “Participating in the 11th Executive Committee Election & Meeting with Principal”. My reply is as follow:

- (1) * I wish to be a candidate of the 11th Executive Committee Election.
- (2) * I wish to attend the “Meeting with Principal”.
- (3) * I wish to join the parent volunteer group.
- (4) * I wish to provide my opinion below:

4.1 Executive Committee : _____

4.2 Connection with the school : _____

4.3 Activity : _____

4.4 Others : _____

Name of Parent/Guardian in print : _____

Signature of Parent/Guardian : _____

Contact Phone Number : _____

Name of Student : _____ Class : _____ Class No. : _____

* Tick in the box provided as appropriate