



靈糧堂怡文中學
Ling Liang Church E Wun Secondary School
電話：2109 4000 傳真：2109 4066

Circular 2020/2021 No.061

5th January, 2021

Dear Parents/Guardians,

The S.1-S.5 First Term Examination and The S.6 Mock Examination (Updated version)

The Education Bureau (EDB) has announced that all kindergartens, primary and secondary schools will continue the suspension of face-to-face classes and school activities until the Chinese New Year holidays. However, schools are allowed to resume half-day face-to-face classes or examinations for no more than one-sixth of the total number of students at a time.

The First Term Examination for S.1 to S.5 students and the S.6 Mock Examination for S.6 students will be held in January and February, 2021. An Examination Timetable will be distributed later. It would be much appreciated if you could encourage your child to prepare for the examination. For the details of the exam regulations, please refer to p.36-p.37 of the Student Handbook. The dates for examinations and online classes are tabulated below:

Level	Date and Time for the Examinations	Date and Time for the Online Lessons
S.6	11/1-27/1 (Morning session)	28/1-9/2 (Morning session)
S.5	Elective subjects: 27/1-2/2 (Morning session) and Core subjects: 3/2-9/2 (Morning session)	4/1-22/1 (Morning session) 25/1-26/1 (Study leave)
S.4	Elective subjects: 27/1-2/2 (Morning session) and Core subjects: 3/2-9/2 (Afternoon session)	4/1-22/1 (Morning session) 25/1-26/1 (Study leave)
S.3	25/1-29/1 (Afternoon session) and 1/2-2/2 (Afternoon session)	4/1-22/1 (Morning session) and 3/2-9/2 (Morning session)
S.2	After the Lunar New Year Holiday: 22/2-26/2 (Afternoon session) and 27/2 (Saturday, Afternoon session)	4/1-9/2 (Morning session)
S.1	After the Lunar New Year Holiday: 22/2-26/2 (Morning session) and 27/2 (Saturday, Morning session)	4/1-9/2 (Morning session)

A. Arrangements for examinations

Unless otherwise specified, all examinations will be conducted in the school hall. Students should arrive at school before 8:15 am (Morning session) or 12:40 pm (Afternoon session). Please refer to the Examination Timetable for details. Students are not required to go to school when there is no examination scheduled. Please take note of the following examination matters:

- (1) During the test/examination period, students should arrive at school as usual. Senior from students without test/examination in the first session are only required to arrive at school 15 minutes before the start of the test/examination.
- (2) All students are required to take their tests as scheduled. There will not be any supplementary test for absentees without reasonable grounds and absentees will be awarded zero mark for the subject concerned. In case of absence from a test due to accident, sickness or other special incidents, calls must be made to the general office before the test. Sick leave applications must be submitted together with a medical certificate issued by a medical practitioner one day after the test. Special leave applications must be submitted by parents or guardian in written format three days before the test. School will exercise the discretion on a case-by-case basis. Late applications will not be accepted.
- (3) If a student applies for a causal leave, it will only be approved owing to close relatives' wedding, funeral or serious illness and special circumstances. All applications for causal leave should be submitted to class teachers in advance. If the causal leave is granted, a supplementary test/examination will be arranged. All leave without approval is treated as absenteeism.



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- (4) For absences with reasonable grounds, the student's score of the supplementary test will be reduced by 20%. Under normal circumstances, all supplementary test/exam must be completed within two days after students return to school. Students with groundless absence, not applying leave with proper procedures or not completing the procedures will be penalized and the scores of the supplementary test/exam will not be counted.
- (5) If the EDB has made special announcement on suspension of classes due to inclement weather during the test/examination period, the test/examination of that day will not be postponed. The make-up date will be announced after class resumption.
- (6) Students must follow the 'Rules of test and examination' and listen to the arrangement of the teacher. If students break the rules, school will consider the severity of the breaches and the mark deduction of the test/examination. In the most severe case, the test/examination result of that term will be cancelled.

B. Arrangements for lessons

- (1) Apart from examinations, the School will arrange real-time online classes for students. Students should attend all the daily 11 classes (8:15 am – 12:55 pm). The School will release Meet links and learning materials on Google Classroom. Students should log on to <http://classroom.google.com> to attend classes. The online class timetable is identical to the face-to-face one.
- (2) S.6 students should attend online classes from 28th January to 9th February (morning session) and they should attend face-to-face classes from 22nd February to 12th March according to the situation. The last day of school for S.6 students is 12th March.

If there are any changes, announcements will be made via eClass Parent App and the school website.

Please sign the Reply Slip on the eClass Parent App before 8th January, 2021. Should you have any inquiries, please contact Mr. Chan Kong Keung or class teachers at 2109 4000.

Yours faithfully,

Mr. Law Wai Man
Principal

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Ling Liang Church E Wun Secondary School
Reply Slip

_____ January, 2021

Dear Principal,

I have noted the details of the Circular 2020/2021 No.061 on "The S.1-S.5 First Term Examination and The S.6 Mock Examination (Updated version)".

Signature of parent/guardian: _____

Name of parent/guardian: _____
(Block Letter)

Contact telephone number: _____

Name of Student: _____ Class: _____ Class No: _____