



靈 糧 堂 怡 文 中 學
Ling Liang Church E Wun Secondary School
電話：2109 4000 傳 真：2109 4066

Circular 2020/2021 No.056

1st December, 2020

Dear Parents / Guardians,

Suspension of face-to-face classes for S.1-5 & Face-to-face classes for S.6

On 29th November, the government announced that all face-to-face lessons and activities of kindergartens, secondary schools and primary schools will be suspended from 3rd December (Wednesday) until the beginning of Christmas holidays. Since teachers, parents and S.6 students are concerned about the preparations for the HKDSE, with the permission from the Education Bureau, the School is going to let S.6 students attend face-to-face classes or sit for school examinations for a half day. Students and parents should take note of the following arrangements since there is a surge in COVID-19 cases.

A. Staff Development Day on 2nd December, 2020

The Staff Development day will be held on 2nd December, 2020. There will be no classes for all S.1-S5 students.

S.6 students will take part in a ‘Mock Result Release’ online from 9:30 am to 12:45 pm via Zoom. Please download the app and refer to the details sent by class teachers or download from Google Classroom.

B. S.1-S.5 real-time online classes

All the face-to-face classes and school activities for S.1-S.5 will be suspended until the beginning of Christmas holidays. From 3rd December, 2020 to 21st December, 2020, the School will arrange real-time online classes for students. Students should attend all the daily 11 classes according to the School Calendar. The School will release Meet links and learning materials on Google Classroom. Students should log on to <http://classroom.google.com> to attend classes. The online timetable is identical to the face-to-face one as follows:

Time	According to the day shown in school calendar
08:15 – 08:35	Attendance taken by class teachers, morning assembly and class teacher period
08:35 – 08:55	Lesson 1
08:55 – 09:15	Lesson 2
09:15 – 09:35	Lesson 3
09:35 – 09:55	Lesson 4
09:55 – 10:15	Recess
10:15 – 10:35	Lesson 5
10:35 – 10:55	Lesson 6
10:55 – 11:15	Lesson 7
11:15 – 11:35	Lesson 8
11:35 – 11:55	Recess
11:55 – 12:15	Lesson 9
12:15 – 12:35	Lesson 10
12:35 – 12:55	Lesson 11

C. Arrangement for S.6 classes

S.6 students should attend face-to-face classes from 3rd December, 2020 to 21st December, 2020 for a half-day from 8:15 am to 12:55 p.m. If there are supplementary classes, the dismissal time will be 2:00 p.m. Students should wear masks at all times, maintain social distancing and take their body temperature before going to school. Please fill in the temperature record form (printed on School Handbook p.136-p.142) to safeguard the health of teachers and students.

Besides, all the afternoon supplementary classes will be held online. S.6 students should take note of the arrangements and announcements from their subject teachers.

If parents are worried about the arrangement of face-to-face classes, you may consider asking your children to stay at home but please hand in a letter to the School. Their leaves of absence will be handled flexibly.

D. Christmas Service and Celebration

The Christmas Service and Celebration scheduled for 22nd December, 2020 (Tuesday) will be conducted online. Details will be announced by class teachers in due course.

E. School premises remaining open

The school premises will remain open for students who lack parental care. Since classes for S.1-S.5 are conducted online, students will need to bring all the learning materials and electronic devices to attend classes online.

F. Leave of absence

Students should attend all the above events (including real-time online classes, face-to-face classes, S.6 Mock Result Release and Christmas Service & Celebration). For causal leaves or sick leaves, parents should contact the School when the above events are scheduled.

Should you have any enquiries, please contact class teachers at 2109 4000.

Yours faithfully,

Mr. Law Wai Man
Principal