



**靈糧堂怡文中學**  
**Ling Liang Church E Wun Secondary School**  
電話：2109 4000 傳真：2109 4066

**Circular 2020/2021 No.035**

23<sup>rd</sup> October, 2020

Dear Parents/ Guardians,

**Reading and Writing Program**

To enhance students' reading ability and to engage students' interests with reading interesting stories of famous authors, thus modeling after reading certain chapter and create their own story. The Library is going to hold "Reading and Writing Program" for students. The details of the arrangement are as follows:

Date: 9/11, 10/11, 16/11, 17/11  
Time: 2:30 p.m. – 4:00 p.m.  
Mode of study: Online lesson via Zoom  
Quota: 30 students (Applicants will be selected by the drawing if applications exceed the maximum number.)  
Teacher-in-charge: Ms. Cheung Pik Han  
Fee: Free of charge  
Remark: When a typhoon signal No.8 or above is hoisted, or a Red or Black Rainstorm Warning is issued, or the suspension of school is announced by the Education Bureau from 5:30 a.m. to 8:00 a.m., the activity of that day will be cancelled and re-scheduled later.

Please sign the Reply Slip below and return it to the Chinese Language subject teacher before 27<sup>th</sup> October, 2020. Should you have any enquiries, please contact Ms. Cheung Pik Han at 2109 4000.

Yours faithfully,

\_\_\_\_\_  
Mr. Law Wai Man  
Principal

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**Reply Slip**

\_\_\_\_\_ October, 2020

Dear Principal,

I have noted the details of the Circular 2020/2021 No.035 on "Reading and Writing Program" and

- \*  I allow my child to participate in the Reading and Writing Program.  
\*  I do not allow my child to participate in the Reading and Writing Program.

Signature of parent/guardian: \_\_\_\_\_

Name of parent/guardian: \_\_\_\_\_  
(Block Letter)

Contact telephone number: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Class: \_\_\_\_\_ Class No: \_\_\_\_\_

\* Please '✓' in the box as appropriate.