



靈糧堂怡文中學
Ling Liang Church E Wun Secondary School
電話：2109 4000 傳真：2109 4066

Circular 2020/2021 No.017

6th October, 2020

Dear Parents/ Guardians,

Student Helpers for the Talk on Through-train Secondary Education

To provide an opportunity for developing students' sense of responsibility, your child has been invited to serve the school in the Talk on Through-train Secondary Education. The details of the function are as follows:

Date: 16th October, 2020 (Friday)
Venue: School hall
Service & Teacher-in-charge: Student Ambassador at Hall: Ms. Lee Wing Wai, the Assistant Principal
 Student Ambassador: Mr. Lok Ming Fai
 Student Sharing: Mr. Mui Tak Man, the Assistant Principal
Clothing: School Uniform
Assembly time: 6:45 pm
Venue for assembly: School hall
Dismissal time: Student Ambassador: 8:15 pm
Student Sharing: 8:30 pm
Student Ambassador at Hall: 9:00 pm
Remark: The talk will be cancelled if a Tropical Cyclone Warning Signal no.8 or above is hoisted, or a Red or Black Rainstorm Warning is issued or the suspension of school is announced by the EDB before 6:00 p.m.

Please sign the Reply Slip below and return it to the teacher-in-charge before 8th October, 2020. Should you have any enquiries, please contact Ms. Tong Tak Yan at 2109 4000.

Yours faithfully,

Mr. Law Wai Man
Principal

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Reply Slip

_____ October, 2020

Dear Principal,

I have noted the details of the Circular 2020/2021 No.017 on “Student Helpers for the Talk on Through-train Secondary Education” and

- * I allow my child to participate in the service and I will remind my child to take care of his/her own safety.
* I do not allow my child to participate in the service.

Signature of parent/guardian: _____

Name of parent/guardian: _____
(Block Letter)

Contact telephone number: _____

Name of Student: _____ Class: _____ Class No: _____

* Please ‘✓’ in the box as appropriate.