



**靈糧堂怡文中學**  
**Ling Liang Church E Wun Secondary School**  
電話：2109 4000 傳真：2109 4066

**Circular 2020/2021 No.014**

29<sup>th</sup> September, 2020

Dear Parents/ Guardians,

**Collecting Information of Student's Family Financial Status**

In this school year, our school will receive grants from the Education Bureau to fund students to participate in different activities. To properly make use of the funding, our school is now collecting information of family financial status. All information will be kept confidential and will be destroyed at the end of the semester.

In order to simplify the procedure of refund, please provide the cheque payable (A bank account holder's name). It will be used if there have any refunds.

Please sign the Reply Slip in eClass Parent App before 9<sup>th</sup> October no matter you agree to provide the information of student's family financial status or not. If you agree to provide the information, please submit a photocopy of relevant supporting documents to Mr. Lee, the General office staff.

Should you have any enquiries, please contact Mr. Lee, the general office staff, at 2109 4000.

Yours faithfully,

\_\_\_\_\_  
Mr. Law Wai Man  
Principal

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**Reply Slip**

\_\_\_\_\_, 2020

Dear Principal,

I have noted the details of the Circular 2020/2021 No.014 on "Collecting Information of Student's Family Financial Status" and

1. The following cheque payable will be used if there have any refunds.

**Cheque payable to:**

**(A bank account holder's name)** \_\_\_\_\_

**(18 years of age or above who is the account holder)**

2.  I agree to provide the financial status of my family and provide a photocopy of relevant supporting document.
- I am the Recipient of the Comprehensive Social Security Assistance (CSSA).  
**(Submit a photocopy of the "Certificate of CSSA Recipients (for Medical Waivers)".)**
  - I am the Recipient of Full Grant for the School Textbook Assistance.  
**(Submit a photocopy of the "2020-2021 Notification of Result".)**
  - I am the Recipient of Half Grant for the School Textbook Assistance.  
**(Submit a photocopy of the "2020-2021 Notification of Result".)**
  - I have applied for the School Textbook Assistance.  
**(Submit a photocopy of the "2020-2021 Notification of Result" later.)**
  - I have not applied for any government funding.
- I disagree to provide the financial status of my family. I also understand that if there are any subsidies or refunds in the future, it will not be processed.

Signature of parent/guardian: \_\_\_\_\_

Name of parent/guardian: \_\_\_\_\_  
(Block Letter)

Contact telephone number: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Class: \_\_\_\_\_ Class No: \_\_\_\_\_

\*Please '✓' in the box as appropriate.