



靈糧堂怡文中學
Ling Liang Church E Wun Secondary School
電話：2109 4000 傳真：2109 4066

Circular 2020/2021 No.001

1st September, 2020

Dear Parents/ Guardians,

Arrangements for the 2020-2021 New School Year

In order to help students develop their potential, our school is committed to the implementation of Invitational Education and Success Education. Through the full cooperation between you and the school in this academic year, we hope that your child will receive quality Christian education. Please read the arrangements for the new school term as below:

A. The installation of the eClass Parent App and the Student App

To facilitate the communications between the School and parents, the School is launching the eClass Parent App in this school year. Parents can thus enjoy the free flow of school information, which would greatly benefit parent-teacher relationship. The School has already launched the eClass Student App for all the students to get the latest eNotices. Students can install the app with the smartphones and login the eClass to read all the latest information about the online lessons.

For details, please refer to the circular of 2020/2021 No.003 'The installation of the eClass Parent App and the Student App'.

B. Arrangement for online lessons

The School will release links for students to attend online lessons and activities via Google Meet. They should log on to the following website every day using the email address provided by the School.

Website: <http://meet.google.com>

Email address: student_registration_number@llcew.edu.hk (e.g. ew020333@llcew.edu.hk)

Password (Applicable to new students): Ew + the last three digits of student registration number + month and day of birthday

(e.g. Student registration number ew020333, Birthday: February 14, Password would be: Ew3330214)

C. Arrangement for school opening

The new school year will commence on September 1 (Tuesday). The school opening ceremony, lessons and activities will be conducted online. All students should attend all of them on time.

Date	Starting time	Event
September 1 (Tuesday)	8:30 a.m.	Whole school: School Opening Ceremony & Class Affairs
September 2 (Wednesday)	8:30 a.m.	Whole school: School opening affairs
From September 3 (Thursday)	8:30 a.m.	Half-day classes

D. Tentative timetable

All lessons and activities will be conducted online in real time for a half day until further notice. Students must attend lessons of all the subjects stated in the timetable on time. The online timetable is as follows:

Time	Timetable (A1,A2,A3,A4,A5)*	Timetable (B1,B2,B3,B4,B5)*
08:15-08:30	Attendance taken by class teachers	Attendance taken by class teachers
08:30-09:00	Lesson 1	Lesson 7
09:00-09:30	Lesson 2	Lesson 8
09:30-10:00	Recess	Recess
10:00-10:30	Lesson 3	Lesson 9
10:30-11:00	Lesson 4	Lesson 10
11:00-11:30	Recess	Lesson 11
11:30-12:00	Lesson 5	Recess (Applicable to S.6)
12:00-12:30	Lesson 6	S.6 Supplementary classes (Core subjects)
12:30-13:00		

*Please refer to the tentative school calendar.

E. Tentative school calendar

The School would like to provide a tentative school calendar for September only.

月份 Month	日 Sun	一 Mon	二 Tue	三 Wed	四 Thu	五 Fri	六 Sat	校務及假期 Events / Holidays
九月 Sept			1*	2*	3 A1	4 B1	5	1 開學禮 Start of Term Ceremony
	6	7 A2	8 B2	9 A3	10 B3	11 A4	12	2 開學事務日 (S1-S6) School Admin. Day (S1-S6)
	13	14 B4	15 A5	16 B5	17 A1	18* B1	19	3 上學期課堂開始 Beginning of Term 1 lessons
	20	21 A2	22 B2	23 A3	24 B3	25* A4	26*	18 家長晚會 Parents' Night
	27	28 B4	29 A5	30* B5				25 畢業禮預備日 Preparation for Speech Day
								26 2019/20 年度畢業禮 Speech Day
								28 畢業禮補假 Holiday following Speech Day (待定)
								30 旅行日 School Picnic / 正常課堂 Lessons (待定)

F. Personalised Octopus with "Student Status"

Students may only use a Personalised Octopus with "Student Status" if they wish to benefit from paying concessionary fares in the MTR (Airport Express, East Rail Line 1st class and Lo Wu, Lok Ma Chau stations are not included). Concessionary Single Journey Tickets are invalid for student aged 12 or above.

Students who do not possess a Personalised Octopus (with name and photo printed on the card), they may apply online application for a Personalised Octopus encoded with "Student Status" (Website: <http://studenteapplication.mtr.com.hk/en>). If necessary, they can obtain an application form from the school office and submit the duly completed form for school endorsement. Then return it to any MTR Customer Service Centre (except Airport Express stations, Lo Wu, Lok Ma Chau, Racecourse, Disneyland Resort and Sunny Bay stations) and pay the necessary expenses.

For those S.1 and S.4 students having a Personalised Octopus with "Student Status", your "Student Status" will be expired on 31st October, 2020. If your "Student Status" expires on 31st October 2020 and is not renewed, full adult fares will be deducted from your Personalised Octopus when you travel on the MTR start from 1st November, 2020. If you want to apply for activation/renewal of "Student Status", you may apply online application (Website: <http://studenteapplication.mtr.com.hk/en>). If necessary, they can obtain an application form from the school office. The procedure is same as above.

From 1 September 2020, eligible students can use MTR on-line platform to renew the "Student Status" on their Personalized Octopus. The renewal procedure can now be completed in two easy-to-follow steps.

1. Submit online applications (Website: <http://studenteapplication.mtr.com.hk/en>)

Students can now upload an image of their valid student proof and save time by not needing to get the school validation seal. The online application platform can also be accessed through the MTR Mobile.

2. Renew the "Student Status" and pay the application fees (\$20) by using the Octopus App

A confirmation email, "Notification Letter – Renewal of "Student Status on a Personalized Octopus" with instructions, will be sent to successful applicants.

A communication kit with a tutorial video (Website: <https://youtu.be/PvyUHgfXPWI>) is enclosed.

G. School Textbook Assistance and Student Travel Subsidy Scheme

If you have already applied for the above schemes, please give the "Eligibility Certificates 2020/21 (Financial Assistance for primary and secondary students)" to Mr. Lee, the general office staff. All Certificates will be sent to the Student Finance Office via the school.

If you are going to apply for the schemes, you can obtain the application form from the school office or download the forms from website.

Website: <https://www.wfsfaa.gov.hk/sfo/en/primarysecondary/tt/application/forms.htm>

Should you have any enquiries, please contact Mr. Lee, the general office staff, at 2109 4000.

H. Grantham Maintenance Fund for Senior students

If parents are interested in applying for the Grantham Maintenance Fund, you can download the application form the website. For details, please refer to the website and the application form

Website: <https://www.wfsfaa.gov.hk/sfo/en/other/grantsloans/grantham/9.1.10.htm>

Application form should be submitted to Mr. Lee, the general office staff, before 18th September, 2020. All application form will be sent to the Secretary of the Committee of Grantham Maintenance Fund via the school. Should you have any enquiries, please contact Mr. Lee, the general office staff, at 2109 4000.

Please sign the reply slip. Should you have any enquiries, please contact to the class teacher or responsible person at 2109 4000.

Yours faithfully,

Mr. Law Wai Man
Principal

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Reply Slip

_____ September, 2020

Dear Principal,

I have noted the details of the Circular 2020/2021 No.001 on “Arrangements for the 2020-2021 New School Year”.

Signature of parent/guardian: _____

Name of parent/guardian: _____
(Block Letter)

Contact telephone number: _____

Name of Student: _____ Class: _____ Class No: _____

校曆表 2020-2021 School Calendar

月份 Month	日 Sun	一 Mon	二 Tue	三 Wed	四 Thu	五 Fri	六 Sat	校務及假期 Events / Holidays
九月 Sept			1*	2*	3 A1	4 B1	5	1 開學禮 Start of Term Ceremony 2 開學事務日(S1-S6) School Admin. Day (S1-S6) 3 上學期課堂開始 18 家長晚會 Parents' Night 25 畢業禮預備日 Preparation for Speech Day 26 2019/20 年度畢業禮 Speech Day 28 畢業禮補假 Holiday following Speech Day (待定) 30 旅行日 School Picnic / 正常課堂 (待定)
	6	7 A2	8 B2	9 A3	10 B3	11 A4	12	
	13	14 B4	15 A5	16 B5	17 A1	18* B1	19	
	20	21 A2	22 B2	23 A3	24 B3	25* A4	26*	
	27	28 B4	29 A5	30* B5				
十月 Oct					1	2	3	1 國慶日 National Day 2 中秋節翌日 Holiday following the Mid-Autumn Festival 8~9 陸運會 Sports Day 12,14 校服儀容檢查日 Uniform Checking Day 14 拍攝畢業相及班相 School Photo Day 16 一條龍升中講座 Through-train Talk on Admission to S1 23~24 領袖生訓練營 Prefects' Training Camp 26 重陽節翌日 The Day following Chung Yeung Festival 27/10~6/11 中六級上學期考試 S6 First Term Examination
	4	5	6	7	8*	9*	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30	31	
十一月 Nov	1	2 ^T	3 ^T	4 ^T	5 ^T	6 ^T	7	2~6 中一至中五級上學期統測 S1-S5 First Term Uniform Test 16,18 校服儀容檢查日 Uniform Checking Day 27 家長晚會 Parents' Night
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27*	28	
	29	30						
十二月 Dec			1	2	3	4	5*	2 教師發展日 Staff Development Day 2 中六級模擬放榜 Mock Release of Results for S6 students 5 家長講座及課程體驗活動 E Wun Experiential Learning Day 14~18 多元智能挑戰營 Smart Teen Challenge Camp 16 自勵向善截數日 Self-improvement Scheme Deadline 16~22 福音周 Gospel Week 22 聖誕崇拜及慶祝活動 Christmas Service & Celebration 23/12~2/1 聖誕及新年假期 Christmas & New Year Holiday
	6	7	8	9	10	11	12	
	13	14	15	16	17	18	19	
	20	21	22*	23	24	25	26	
	27	28	29	30	31			

月份 Month	日 Sun	一 Mon	二 Tue	三 Wed	四 Thu	五 Fri	六 Sat	校務及假期 Events / Holidays
一月 Jan						1	2	4,6 校服儀容檢查日 Uniform Checking Day 11~22 中一至中五級上學期考試 S1-S5 First Term Examination 11~27 中六級畢業試 S6 DSE Mock Examination 25 下學期開始 Start of Second Term 30 中三成長日營 S3 Growth Day Camp
	3	4	5	6	7	8	9	
	10	11 ^E	12 ^E	13 ^E	14 ^E	15 ^E	16	
	17	18 ^E	19 ^E	20 ^E	21 ^E	22 ^E	23	
	24	25	26	27	28	29	30	
	31							
二月 Feb		1	2	3	4	5*	6	5 校友夜(半天上課) Alumni's Night (Half-day school) 10~20 農曆新年假期 Lunar New Year Holiday 22,24 校服儀容檢查日 Uniform Checking Day 27 家長日 Parents' Day
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27*	
	28							
三月 Mar		1	2	3	4	5	6	1 家長日後假期 Holiday following Parents' Day 8 中六級學習假期開始 Start of S6 Study Leave 2~15 教師專業發展周 Teacher Professional Development Week 13 中二成長日營 S2 Growth Day Camp 14 東涌靈糧堂教育主日 Tung Chung Ling Liang Church Education Sunday 17 初中半天課堂；高中上午課堂，下午參與福音盛會「生命教育勵志分享會」 S1-S3 Half-day school; S4-5 Half-day Lessons (AM), HK Gospel Festival (PM) 17 專業發展周總結會(下午) Staff Development Day (PM) 19 靈糧堂聯校退修日 LLC Joint School Retreat Day 29/3~10/4 復活節假期 Easter Holidays
	7	8	9	10	11	12	13	
	14	15	16	17*	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31				
四月 Apr					1	2	3	4 清明節 Ching Ming Festival 12~16 中一至中五級下學期統測 S1-S5 Second Term Uniform Test 19,21 校服儀容檢查日 Uniform Checking Day 24 中一成長日營 S1 Growth Day Camp 27,28 全港性系統評估(說話評估) S3 TSA (Oral Assessment) 30 全港性系統評估(說話評估)(後備日) Reserve for S3 TSA (Oral Assessment)
	4	5	6	7	8	9	10	
	11	12 ^T	13 ^T	14 ^T	15 ^T	16 ^T	17	
	18	19	20	21	22	23	24	
	25	26	27	28	29	30		

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MTR Student Travel Scheme Online Application



MTR would like to thank you and your school for participating in the MTR Student Travel Scheme Online Application for the 2020/2021 academic year. From 1 September 2020, students of participating schools can visit the MTR website (<https://studenteapplication.mtr.com.hk/>) to apply for a Personalised Octopus with "Student Status" or to Activate or Renew the "Student Status" on their existing Personalised Octopus.

- If you are entering Form 4 or studying at a University or College in the 2020/2021 academic year and already have a Personalised Octopus with "Student Status", you are reminded that the "Student Status" on your Octopus will expire on 31 October 2020. **If your "Student Status" is not Activated/Renewed, full adult fares will be deducted from your Octopus from 1 November 2020.**
- You can check the validity of the "Student Status" encoded on your Personalised Octopus through an Octopus Enquiry Processor at any MTR station (the relevant information will show on the last screen of the enquiry processor) or at any MTR Customer Service Centre. An application for renewal of "Student Status" is not required if the validity of your "Student Status" does not expire during the 2020/2021 academic year.
- If your application for "Student Status" is successfully submitted, a "Confirmation Letter" or "Notification Letter" will be issued. You will also receive an email for confirmation later. If you want to purchase a "Temporary Student Octopus", please print the Document for Purchase of a "Temporary Student Octopus" or "Confirmation Letter" or "Notification Letter" on A4 sized white paper, pass it to your school for endorsement and bring it to any MTR Customer Service Centre (except Airport Express stations, Lo Wu, Lok Ma Chau, Racecourse, Disneyland Resort, Sunny Bay, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng and Kai Tak stations) as proof of your "Student Status" to purchase a "Temporary Student Octopus". You must carry the Document with endorsement, the "Temporary Student Octopus" receipt and a valid Student Identity Card/Student Handbook at all times when using a "Temporary Student Octopus" to travel in the MTR during the processing period. Failure to carry the "Temporary Student Octopus" receipt could result in the imposition of a surcharge if your "Temporary Student Octopus" is inspected at any time.
- Should you lose your Personalised Octopus with "Student Status" or if it is stolen, you must report this immediately by calling the Lost Octopus Reporting Hotline on 2266 2266. To continue paying student fares you may then apply for a replacement Octopus.
- If you stop being a full-time day course student, your "Student Status" becomes invalid. If there is any change in your "Student Status" or personal data, you must immediately inform the MTR through the MTR Hotline.

MTR Hotline: 2881 8888

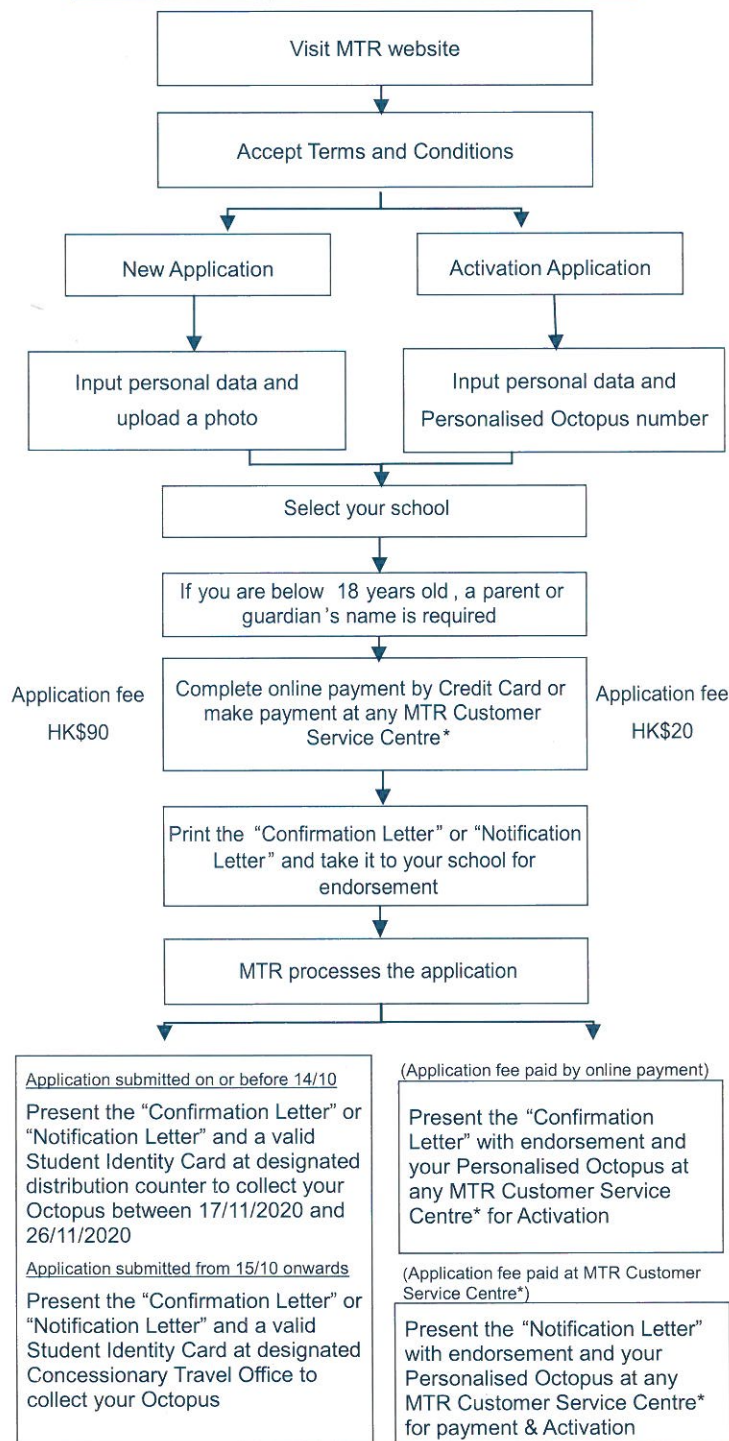
Monday to Friday, 8:30 am to 6:00 pm
Saturday, 8:30 am to 1:00 pm
(except Sundays and Public Holidays)

The MTR Student Travel Scheme includes travel on the:

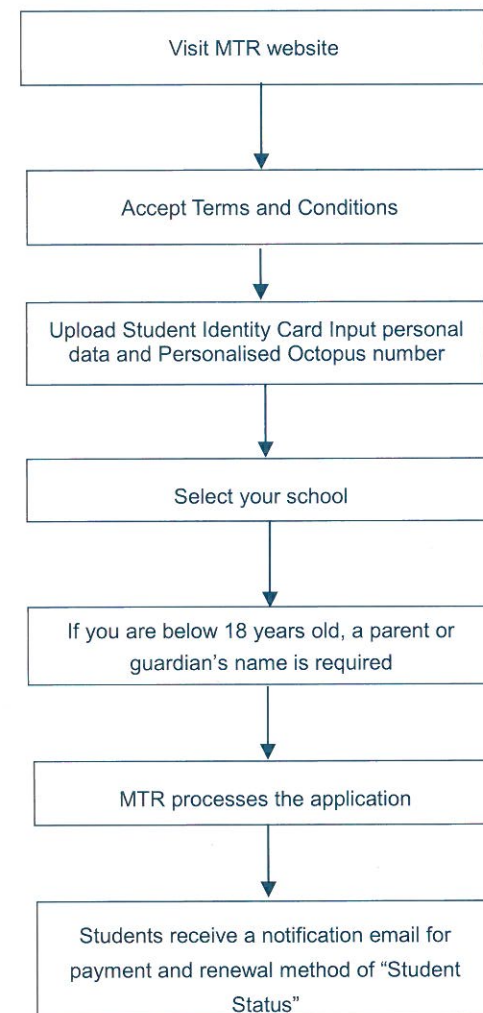
Kwun Tong Line, Tsuen Wan Line, Island Line, South Island Line, Tseung Kwan O Line, Tung Chung Line, Disneyland Resort Line, East Rail Line, West Rail Line, Tuen Ma Line Phase 1, Light Rail and MTR Bus

It does not include travel on the: Airport Express, East Rail Line First Class, or MTR Feeder Bus; or travel to Lo Wu or Lok Ma Chau stations

Online Application/ Activation for a Personalised Octopus with "Student Status"



Online Renewal Application of "Student Status"



*Except Airport Express stations, Lo Wu, Lok Ma Chau, Racecourse, Disneyland Resort, Sunny Bay, Wong Chuk Hang, Lei Tung, South Horizons, Hin Keng and Kai Tak stations

MTR Corporation Limited



港鐵學生乘車優惠計劃網上申請



多謝參加2020/2021學年的港鐵學生乘車優惠計劃網上申請。由二零二零年九月一日起，參與院校的學生可登入港鐵網站(<https://studentapplication.mtr.com.hk/ch>)申請「學生身分」個人八達通或啟動／延續現在持有的個人八達通上的「學生身分」。

- 於2020/2021學年升讀中四或就讀大專院校，並持有已加註有「學生身分」的個人八達通的學生，八達通內的「學生身分」有效期將於2020年10月31日屆滿。屆時如你仍未辦妥啟動／延續「學生身分」的手續，你須由2020年11月1日起繳付成人車資。
- 你可使用港鐵站內的八達通查閱機(有關資料會顯示於最後一頁)或到任何港鐵客務中心，查閱個人八達通上的「學生身分」有效期。如你的「學生身分」於2020/2021學年尚未屆滿，則無須申請延續「學生身分」。
- 成功提交網上申請後，你會即時收到「確認書」或「通知書」，稍後亦會以電郵確認。申請處理期間如需購買「臨時學生八達通」，請以A4白紙列印「購買臨時學生八達通文件」或「確認書」或「通知書」，交由你的學校蓋章，然後攜帶到任何港鐵客務中心購買(不包括機場快綫車站、羅湖、落馬洲、馬場、迪士尼、欣澳、黃竹坑、利東、海怡半島、顯徑及啟德站)。使用「臨時學生八達通」乘搭港鐵時，須同時攜同已蓋校章的文件、「臨時學生八達通」收據及有效學生證／學生手冊。如查票時未能出示有關文件會被徵收附加費。
- 如已加註「學生身分」的個人八達通遺失或遭盜竊，應立即致電八達通報失熱線2266 2266報失。你可申請補領新八達通以繼續享有港鐵學生車費優惠。
- 如你不再是全日制日間課程的學生，你的個人八達通上的「學生身分」即屬無效。「學生身分」或個人資料如有更改，必須立即致電港鐵熱綫。

港鐵熱綫： 2881 8888

星期一至五 上午8時30分至下午6時
星期六 上午8時30分至下午1時
(星期日及公眾假期除外)

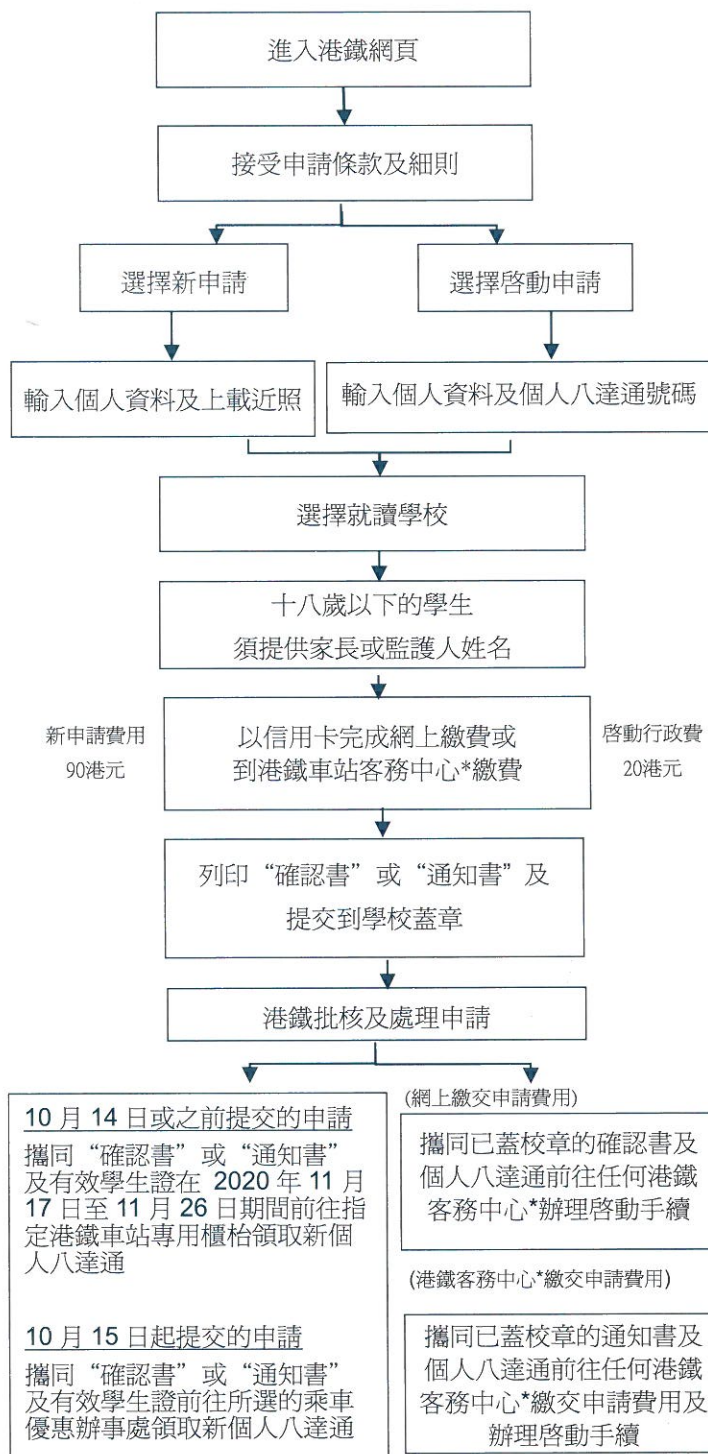
港鐵學生乘車優惠計劃適用於以下路綫：

觀塘綫、荃灣綫、港島綫、南港島綫、將軍澳綫、東涌綫、迪士尼綫、東鐵綫、西鐵綫、屯馬綫一期、輕鐵及港鐵巴士

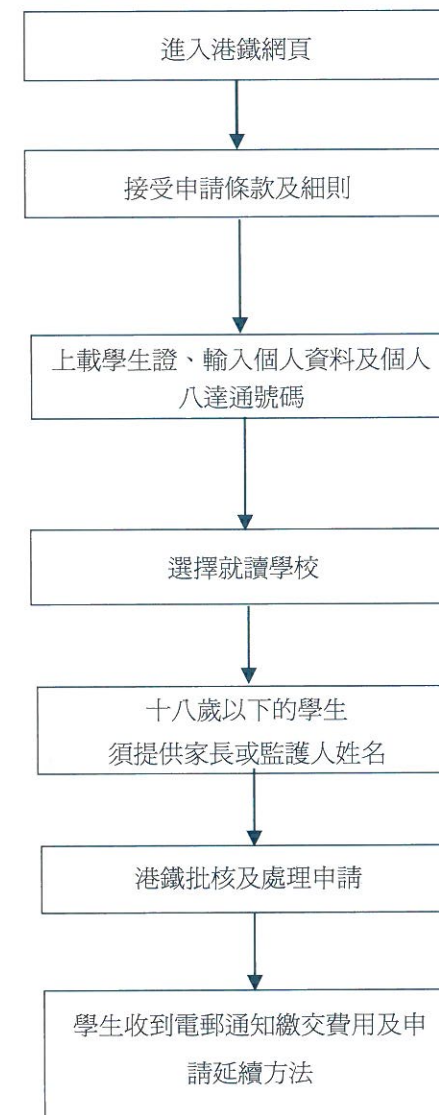
優惠不適用於以下路綫：

機場快綫、東鐵綫頭等、港鐵接駁巴士以及往返羅湖或落馬洲站的車程

網上申請 / 啟動「學生身分」個人八達通



網上申請延續「學生身分」



*不包括機場快綫車站、羅湖、落馬洲、馬場、迪士尼、欣澳、黃竹坑、利東、海怡半島、顯徑及啟德站

MTR Corporation Limited
香港鐵路有限公司

